

**NOTICE OF FILING APPLICATION FOR  
PERMANENT EMPLOYMENT CERTIFICATION**

Upper School Math Teacher, Wakefield Country Day School (Huntly, VA)

The Upper School Math teacher will teach a minimum of five upper school math classes, including, but not limited to, Algebra I, Algebra II, Pre-Calculus, AP Calculus AB and AP Calculus BC. Additional responsibilities included with this role include: Prepare, assign, and grade homework daily; Prepare and grade requisite assessments weekly; Prepare and grade annual mid-term and final exams; Prepare students for annual AP Exams; Hold regular office hours with students in need of remediation; Chaperone two annual events for students; Attend all requisite faculty meetings; Participate in additional duties as needed, such as monitoring lunch periods, recess, dismissal, and others as assigned. Minimum Ed. Requirement: Bachelor's degree (or foreign equivalent) in Mathematics, Statistical Analysis, or other related quantitative discipline. EEO. Full Time. \$57,720/year. Mail resumes to Suzanne Zylonis, 1059 Zachary Taylor Highway, Huntly, VA 22640, or email to: szylonis@wcdsva.org.

**This notice is being posted in connection with the filing of a Permanent Alien Labor Certification for the above mentioned position with the Department of Labor. Any person may provide documentary evidence bearing on the application to the Certifying Officer of the United States Department of Labor, Employment and Training Administration, [plus the appropriate address]."**

**U.S. Department of Labor, Employment and Training Administration  
Office of Foreign Labor Certification  
200 Constitution Avenue NW, Room N-5311  
Washington, DC 20210**

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This notice is being provided to workers in the place of intended employment (Wakefield Country Day School, 1059 Zachary Taylor Highway, Huntly, VA 22640) by the following means:

     Posting a clearly visible unobstructed notice, for at least ten (10) consecutive business days, in a conspicuous location at the workplace, where the employer's U.S. workers can readily read the posted notice, including but not limited to locations in the immediate vicinity of the wage and hour notices; AND

     Publishing the notice in any and all in-house media whether electronic or printed, in accordance with the normal procedures used for the recruitment of similar positions in the employer's organization.

Date Posted: \_\_\_\_\_ Date Removed: \_\_\_\_\_

Locations(s) where this notice was posted: \_\_\_\_\_

Means of in-house notification: \_\_\_\_\_

I attest, under penalty of perjury, that the above notice was provided as shown:

\_\_\_\_\_  
Suzanne Zylonis

\_\_\_\_\_  
Date