



WCDS-Wakefield Country Day School, Inc.
TEACHER RECOMMENDATION FORM



Name of student applying for admission to WCDS _____

How long have you known this student & in what capacity? _____

In the space provided below, please describe this student as you know him or her, paying particular attention to his/her work ethic, academic potential, character and integrity, interaction with others, and love of learning in general. Feel free to add another sheet of paper if you need more space.

_____ Signature _____ Date

Name of Teacher: _____

Name of School: _____

Phone Number: _____

May we call you if we have questions? yes no

Please fax or email completed form to the Admissions Office at 540-636-1501 or admissions@wcdsva.org.
You may also mail the completed form to WCDS c/o Admissions, PO Box 739, Flint Hill, VA 22627
THANK YOU!

Transcript Request / Consent To Release Personally Identifiable School Records

In compliance with Public Law 93-380, Family Education Rights and Privacy Act of 1974, personally identifiable school records cannot be released without written consent of parent, or student (if 18), unless in compliance with a judicial order or subpoena, in which case students and parents must be notified in advance. Parents and students of majority age have the right to examine the records, to obtain a copy, if desired, and/or challenge the content of the record.

I hereby authorize _____ to release the school records of
(Name of School)

_____ to:
(Print student's full name)

Wakefield Country Day School at Huntly
Attention: Admissions Office
P.O. Box 739
Flint Hill, VA 22627
Attention: Admissions

_____ Date: _____ Signature of
Parent / Guardian

Note: Records should include current and inclusive transcript, national, state, and county test scores, health records, disciplinary, and attendance records.

Wakefield Country Day School, Inc. does not discriminate in its admissions or hiring policies on the basis of sex, race, color, creed, religion, age, or ethnic or national origin.